

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JUNE 30

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held in person along with four persons by teleconference on June 30, 2020 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift and Jonathan Sams (Dan Jones was absent.)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman, Gideon Conger, Alex Guard, Mike Shaffer, Brad Edrington, John Seckel and Rick Gallenstein.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The Fiscal Officer, notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Promptly at 8:06 a.m. the annual budget hearing was held. The Trustees received the budget proposal prior to the meeting for review. After a brief discussion, Mr. VanDeGrift moved for the acceptance and forwarding of the proposal to the county auditor, and was seconded by Mr. Sams. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-06-06** (A copy of the resolution is included in the minutes).

At 8:06 a.m. the annual budget hearing was closed upon the motion of Mr. Sams, seconded by Mr. VanDeGrift, all voiced a "YEA" vote and the budget hearing was closed and returned to the regular scheduled meeting of the township board of trustees.

Mr. Sams informed all present and on the phone that Alex Guard an EMS Paramedic with Turtlecreek Township did save the life of a resident. In appreciation, this resident provided a plaque thanking Mr. Guard for his heroic efforts which allowed him to see his family another day. Chief Jameson spoke in agreement that Mr. Guard along with the crew performed admirably that day.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that Brad Edrington who has worked as a part-time employee is now a full-time employee. Per the Personnel Policy, he is due vacation credit of 36.81 hours which should be added to pay period ending July 3, 2020. Also Mr. Edrington is due personal time on a prorated basis which would be a total of 12.92 hours which should be added to pay period ending July 3, 2020. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-07**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that they are required to provide an easement and agreement for waterline and appurtenances for Fire Station 33 with the Warren County Commissioners. Chairperson Dan Jones will need to execute the documents necessary for the easement and agreement. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the above resolution. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-08**. (A copy of the resolution will be included in the minutes.)

Chief Jameson, informed the Board that a position for a Part-Time EMT/FF2 has been posted and both he and the Assistant Fire Chief have recommended Brent Boger to fill the position effective July 22, 2020 at the rate of \$17.00 per hour. Mr. Boger will work 24 hour shifts. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve hiring Brent Boger for Part-Time EMT/FF2 effective July 22, 2020 at the rate of \$17.00 per hour. All voiced a "YEA" vote and the motion was passed. **Resolution 20-06-13**. (A copy of the resolution will be included in the minutes.)

Chief Jameson gave an update on the new Fire Station 33 building progress.

Chief Jameson informed the Board that the Fire department has a need to purchase three sets of turnout gear. The approximate cost will be \$7,769.10 from Fire Safety Services. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the above resolution. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-15** (A copy of the resolution will be included in the minutes.)

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, informed the Board that the Road department needs to replace a culvert pipe on Hoffman Avenue at a cost of \$4,532.80. The pipe will be provided by Edwards Culvert at approximately \$2,082.80. The saw cut concrete headwall will be completed by Ohio Concrete Sawing Inc for \$1,250.00, and the rebuild of the Headwall will be approximately \$1,200.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the culvert replacement expenses as stated above. All present voiced a "YEA" vote and the motion passed.

Mr. Chasteen informed the Board that his department has been busy with spraying weeds, mowing, black top repairs and patches.

Mr. Chasteen informed the Board that the Warren County Engineer's office sent a letter requesting the Township to accept the Estates of Keever Creek Section 2 for public maintenance. Mr. Chasteen stated he is agreeable to the request. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve accepting the Estates of Keever Creek Section 2 for public maintenance. All present voiced a "YEA" vote and the motion passed.

Administration:

Tammy Boggs, Township Administrator informed the Board that she contacted Duke Energy and was able to get a reduction of approximately \$5,300.00 on the cost for electric at Station 33.

Mrs. Boggs informed the Board that we should request the County Auditor to make tax advances during the calendar year 2020 pursuant to section 321.34 of the Ohio Revised Code. This will allow the Auditor to advance payment of funds collected by Warren County to the account of Turtlecreek Township and lawfully applicable to the purpose of the current fiscal year. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the above resolution. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-09**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481). HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds. Turtlecreek Township is requesting its share of funds from the Warren County Coronavirus Relief Distribution Fund. As required under the legislation, the funds may be expended only to cover costs of the Township consistent with the requirements of Section 5001 of the CARES Act. Mr. VanDeGrift made a motion seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-10** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested a Resolution to authorize Daniel F. Jones, Chairperson to execute documents for ODRC Service Agreement for Ambulance services, Amendment 1, Renewal for WCI and LeCI. The current contract expires on June 30, 2020 and the new contract will commence on July 1, 2020 and end on July 30, 2021. Mr. VanDeGrift made a motion seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-11**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the board that Brad Edrington who has worked as a part-time employee at Turtlecreek Township and Sycamore Township and has been hired full-time with Turtlecreek Township as of June 6, 2020. Mr. Edrington has been granted a prior service credit anniversary date for vacation accrual only from Turtlecreek Township and Sycamore Township of May 6, 2017. Mr. VanDeGrift made a motion, seconded by Mr. Sams to accept the calculated anniversary date of May 6, 2017. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-12** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$1,838.76. The purchases include \$192.00 from NextSpark Pty Ltd, \$61.28 from Home Depot, \$850.00 from Summit Racing, \$225.98 from Supply House, \$204.96 from The Feed Store, \$250.57 from Amazon and \$53.97 from TSC. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$1,838.76. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-14**. (A copy of the resolution will be included in the minutes).

Mrs. Boggs informed the Board that Dave Siebert's Township credit card was replaced and the Authorized User List was updated with the new information.

Mrs. Boggs informed the Board that FlexBank has merged with Navia effective 8-1-20. Everything should work the same regarding reimbursements.

Mrs. Boggs informed the Board that we received additional OKI grant money in the amount of \$8,045.50 that will be applied to the lighting at Station 33.

Mrs. Boggs informed the Board that the Administrative Office will be closed on Friday July 3rd in observation of the July 4th Holiday.

Mrs. Boggs informed the Board that Regional Planning is allowing the Creeksong PUD to go before the Commissioners with two options for a whole community self-contained system or a City of Lebanon supplied sewer line. Having it approved with two options is unprecedented and does not give the Trustees a clear view of what they are approving. Mrs. Boggs has let the involved parties know we would prefer to only have one option presented in the PUD.

General Reports:

CORRESPONDENCE:

IN:

- Letter from Greater Cincinnati Energy Alliance of additional grant money for Station 33 lighting.
- Email requesting speed bumps in Shaker Run.
- Letter from Miller Diversified regarding door frames.
- Letter from Warren County Engineer's office regarding acceptance of Estate of Keever Creek Section 2.
- Resolution from Warren County Commissioners regarding rezoning application for Creek Song for July 14, 2020 at 9:30 a.m.
- Letter from Ohio Department of Transportation regarding road closures.
- Letter from Warren County Building Inspection regarding Station 33
- Email regarding an income tax in Turtlecreek Township.

OUT:

- Email response regarding speed bumps in Shaker Run.
- Email response regarding income tax in Turtlecreek Township.
- Letter from Warren County Rural Zoning Inspection regarding a zoning violation at 3325 Golden Fox Trail.
- Letter from Warren County Rural Zoning Inspection regarding a zoning violation at 1652 N. Route 42.
- Letter from Warren County Rural Zoning Inspection regarding a zoning violation at 2257 State Route 63.
- Letter from Warren County Rural Zoning Inspection regarding a zoning violation at 1040 S. Route 123.
- Letter to Warren County Institution regarding fire prevention safety plan.
- Letter for Brad Edrington regarding health insurance coverage.

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32193 through 32248 (copy to follow) and Vouchers 600-2020 through 696-2020.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/28/20	6/11/20	512-2020	INVESTMENT FHLMC 2 C	1000-701-0000	\$50.00	Gain on Investment
5/20/20	6/11/20	513-2020	INVESTMENT FFCB 3 C	1000-701-0000	\$400.00	Gain on Investment
5/27/20	6/11/20	514-2020	INVESTMENT CD 20 C	1000-701-0000	\$996.00	Gain on Investment
					\$1,446.00	
6/2/20	6/16/20	515-2020	TRAILS OF SHAKER RUN HOA	2031-892-0000	\$870.00	TRAILS OF SHAKER RUN SNOW REMOVAL 2019-2020
					\$870.00	
6/5/20	6/16/20	521-2020	RICHARDS MONUMENT & ENGRAVING	2041-892-0000	\$288.00	FOUNDATION FOR MONUMENT DODSWORTH SEC 20 LOTS 1 & 2
6/5/20	6/16/20	522-2020	C DODSWORTH	2041-892-0000	\$128.00	FOUNDATION BORDER DODSWORTH SECTION 20 LOTS 1 & 2
					\$416.00	
6/5/20	6/16/20	523-2020	ENTERPRISE TE PRODUCTS PIPELINE COMPANY	2192-803-0000	\$1,000.00	DONATION TO FIRE DEPARTMENT
					\$1,000.00	
6/18/20	6/29/20	550-2020	GREATER CINCINNATI ENERGY ALLIANCE	2192-805-0000	\$8,045.50	LED LIGHT GRANT FOR ST 33
					\$8,045.50	
6/2/20	6/16/20	516-2020	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$886.59	LIFE SQUAD SERVICES
6/2/20	6/16/20	517-2020	MIDDLETOWN WORKS RETIREES HEALTH CARE	2191-299-0000	\$95.85	LIFE SQUAD SERVICES
6/2/20	6/16/20	518-2020	MIDDLETOWN WORKS RETIREE HEALTH CARE	2191-299-0000	\$83.25	LIFE SQUAD SERVICES
6/2/20	6/16/20	519-2020	MIDDLETOWN WORKS RETIREE HEALTH CARE	2191-299-0000	\$95.54	LIFE SQUAD SERVICES
6/2/20	6/16/20	520-2020	MIDDLETOWN WORKS RETIREES HEALTH CARE	2191-299-0000	\$83.40	LIFE SQUAD SERVICES
6/9/20	6/16/20	524-2020	TRICARE	2191-299-0000	\$95.09	LIFE SQUAD SERVICES
6/15/20	6/16/20	525-2020	M RILEY	2191-299-0000	\$862.21	LIFE SQUAD SERVICES
6/1/20	6/16/20	526-2020	AARP	2191-299-0000	\$86.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/1/20	6/16/20	527-2020	CGS	2191-299-0000	\$1,456.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/20	6/16/20	528-2020	CGS	2191-299-0000	\$370.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/2/20	6/16/20	529-2020	AETNA	2191-299-0000	\$815.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/20	6/16/20	530-2020	HWHO	2191-299-0000	\$230.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/20	6/16/20	531-2020	PALMETTO	2191-299-0000	\$352.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/3/20	6/16/20	532-2020	AETNA	2191-299-0000	\$653.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/4/20	6/16/20	533-2020	AARP	2191-299-0000	\$162.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/5/20	6/16/20	534-2020	ANTHEM BLUE	2191-299-0000	\$83.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/8/20	6/16/20	535-2020	ANTHEM BLUE	2191-299-0000	\$48.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/8/20	6/16/20	536-2020	MEDICAL MUTUAL	2191-299-0000	\$303.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/9/20	6/16/20	537-2020	CGS	2191-299-0000	\$2,343.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/10/20	6/16/20	538-2020	AETNA	2191-299-0000	\$66.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/10/20	6/16/20	539-2020	ANTHEM BLUE	2191-299-0000	\$98.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/10/20	6/16/20	540-2020	HNB-ECHO	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/10/20	6/16/20	541-2020	UNITED HEALTHCARE	2191-299-0000	\$258.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/20	6/16/20	542-2020	HUMANA	2191-299-0000	\$410.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/11/20	6/16/20	543-2020	UNITED HEALTHCARE	2191-299-0000	\$477.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	544-2020	MOLINA HEALTHCARE	2191-299-0000	\$197.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	545-2020	HWHO	2191-299-0000	\$239.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	546-2020	ANTHEM BLUE	2191-299-0000	\$241.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	547-2020	AETNA	2191-299-0000	\$393.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	548-2020	AARP	2191-299-0000	\$543.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/12/20	6/16/20	549-2020	CGS	2191-299-0000	\$670.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/18/20	6/29/20	551-2020	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$124.98	LIFE SQUAD SERVICES
6/16/20	6/29/20	552-2020	CSI MEDICARE SUPPLEMENT	2191-299-0000	\$91.89	LIFE SQUAD SERVICES
6/23/20	6/29/20	553-2020	TRICARE PAYMENT	2191-299-0000	\$95.85	LIFE SQUAD SERVICES
6/24/20	6/29/20	554-2020	PRINCIPAL LIFE INSURANCE COMPANY	2191-299-0000	\$84.01	LIFE SQUAD SERVICES
6/29/20	6/29/20	555-2020	WELLMARK	2191-299-0000	\$87.67	LIFE SQUAD SERVICES
6/29/20	6/29/20	556-2020	SHEAKLEY UNICOMP	2191-299-0000	\$705.22	LIFE SQUAD SERVICES
6/15/20	6/29/20	557-2020	CIGNA	2191-299-0000	\$679.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/15/20	6/29/20	558-2020	CGS	2191-299-0000	\$1,525.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/17/20	6/29/20	559-2020	AETNA BETTER HEALTH	2191-299-0000	\$560.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/18/20	6/29/20	560-2020	ANTHEM BLUE	2191-299-0000	\$179.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/20	6/29/20	561-2020	HNB-ECHO	2191-299-0000	\$142.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/20	6/29/20	562-2020	AARP	2191-299-0000	\$270.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/20	6/29/20	563-2020	ANTHEM BLUE	2191-299-0000	\$406.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/20	6/29/20	564-2020	CGS	2191-299-0000	\$1,348.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/19/20	6/29/20	565-2020	AETNA	2191-299-0000	\$2,130.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/20	6/29/20	566-2020	ANTHEM BLUE	2191-299-0000	\$130.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/20	6/29/20	567-2020	AETNA BETTER HEALTH	2191-299-0000	\$381.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
6/22/20	6/29/20	568-2020	UMR	2191-299-0000	\$856.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$22,693.24	

Other Business:

None.

Visitor Concerns:

Mr. Gallenstein from Cedar Trace Development presented a letter requesting the township and the county waive the two-year maintenance bond on Phase IV of the subdivision. After some discussion Mr. Sams tabled the request until the next meeting so the Board can review the site and discuss this with the Warren County Engineer's Office. Mr. Gallenstein stated he would attend the next meeting.

Mike Shaffer gave an update on the current happenings at Warren County Regional Planning.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:38 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:22 a.m.

Chief Jameson and Assistant Chief Elleman presented to the Board of Trustees of Turtlecreek Township a proposal for pay ranges for all Full Time and Part Time EMS/Fire Personnel. The move was deemed necessary to be competitive for current and future employee hiring and retention. Mr. VanDeGrift made a motion seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 20-06-16**. (A copy of the resolution will be included in the minutes.)

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 9:34 a.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the executive session ended. Upon call of roll, Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:52 a.m.

The July 13, 2020 meeting will occur partially in person at the Township meeting room with social distancing and a limit of ten persons. Others will still be able to WebEx in.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Sams to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for July 13, 2020 at 7:00 P.M.

Signed: _____ Vice President

Attest: _____ Fiscal Officer

**RESOLUTION 20-06-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the budget proposal as submitted and forward the documents to the Warren County Budget Commission for review. Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of June, 2020.

Signed: _____ "YEA"

Signed: _____ "YEA"

Attest: _____ CHIEF FISCAL OFFICER

**RESOLUTION 20-06-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PART-TIME
VACATION CREDIT AND PRORATED PERSONAL TIME
FOR BRAD EDRINGTON**

WHEREAS, Brad Edrington has been hired as a full-time employee effective June 6, 2020; and

WHEREAS, Brad Edrington was a part-time employee prior to full-time and is entitled to vacation accrual based on part-time hours worked;

WHEREAS, Brad Edrington worked 956 hours from December 21, 2019 until June 5, 2020 and he is entitled to .0385 hours of vacation per hour worked; and

WHEREAS, Brad Edrington's vacation credit of 36.81 should be added to pay period ending July 3, 2020;

WHEREAS, Brad Edrington is entitled to personal time on a prorated basis of .923 hours for fourteen (14) pay periods remaining in the year of 2020, which would be a total of 12.92 hours; and

WHEREAS, Brad Edrington's personal time will be added to pay period ending July 3, 2020.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the credit of vacation leave of 36.81 and personal time of 12.92 be added to the pay period ending July 3, 2020.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift "YEA"
Mr. Sams "YEA"

Resolution adopted this 30th day of June, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE DANIEL F. JONES, CHAIRPERSON
TO EXECUTE EASEMENT & AGREEMENT FOR WATERLINE &
APPURTENANCES FOR FIRE STATION 33**

WHEREAS, the Turtlecreek Township Board of Trustees have been required to provide an easement and agreement for waterline & appurtenances for Fire Station 33 with Warren County Commissioners; and

WHEREAS, the Turtlecreek Township Board of Trustees have approved the easement and agreement for waterline & appurtenances for Fire Station 33 and authorize Daniel F. Jones, Chairperson to execute the documents necessary for the easement and agreement; and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day June, 2020

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION REQUESTING THE COUNTY AUDITOR TO MAKE TAX
ADVANCES DURING CALENDAR YEAR 2020 PURSUANT TO SECTION
321.34 OF THE OHIO REVISED CODE**

WHEREAS, pursuant to Section 321.34 Ohio Revised Code, local authorities may by resolution request advances of tax monies collected by a county; and

WHEREAS, upon such a request the county auditor shall pay such money as has been requested and is in the County Treasury to the account of the requesting local authority and lawfully applicable to the purpose of the current fiscal year in which the request is made; and

WHEREAS, the Auditor and Treasurer shall retain any amounts needed to make payments of obligations of local political subdivisions as are required by law to be paid directly by the County authorities.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that the Fiscal Officer is authorized during calendar year 2020 to make written requests to the Warren County Auditor for advance payments of funds collected by Warren County to the account of Turtlecreek Township and lawfully applicable to the purpose of the current fiscal year.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 30th day of June, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION FOR CORONAVIRUS RELIEF FUND

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in House Bill 481 of the 133rd General Assembly (HB 481); and

WHEREAS, HB 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Turtlecreek Township is requesting its share of funds from the Warren County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved that the Board of Trustees of Turtlecreek Township affirms that all funds received from the Warren County Coronavirus Relief Distribution Fund pursuant to HB 481 be expended only to cover costs of the Township consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Turtlecreek Township's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with HB 481, be it resolved by the Board of Trustees of Turtlecreek Township that the Turtlecreek Township Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Turtlecreek Township's local coronavirus relief fund to the Warren County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Turtlecreek Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and

(3) Provide any information related to any payments received under HB 481 to the Director of the Ohio Office of Budget and Management as requested.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 30th day of June, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE DANIEL F. JONES, CHAIRPERSON
TO EXECUTE DOCUMENTS FOR ODRC SERVICE AGREEMENT FOR
AMBULANCE SERVICES, AMENDMENT 1, RENEWAL**

WHEREAS, the Turtlecreek Township Board of Trustees has a contract with the ODRC for Ambulance Services for WCI and LeCI; and

WHEREAS, the Ambulance Services contract expires on June 30, 2020; and

WHEREAS, the Turtlecreek Township Board of Trustees will authorize Daniel F. Jones, Chairperson to sign the amendment 1 renewal of the Service Agreement for period commencing on July 1, 2020 and ending on June 30, 2021.

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day June, 2020

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE
FOR ACCRUAL OF VACATION TIME**

WHEREAS, Brad Edrington has worked as part-time employee with Turtlecreek Township and Sycamore Township and has been hired full-time with Turtlecreek Township as of June 6, 2020; and

WHEREAS, Turtlecreek Township Trustees have granted Brad Edrington a prior service credit anniversary date from Turtlecreek Township and Sycamore Township of May 6, 2017; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of May 6, 2017 for Brad Edrington and that the vacation time be credited on a bi-weekly basis.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift	“YEA”
Mr. Sams	“YEA”

Resolution adopted this 30th day of June, 2020.

**THE BOARD OF
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-13
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE BRENT BOGER, EFFECTIVE JULY 22, 2020
AS A PART TIME EMT/FF**

WHEREAS, a position of “Part-Time EMT/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Brent Boger be hired as a Part Time EMT/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Brent Boger for the position of Part-Time

EMT/FF2, effective hire dated of July 22, 2020 at the rate of \$17.00 per hour. Mr. Boger's hours of work will be 24 hours shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of June, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-06-14

Date of Resolution: June 30, 2020

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Sams	YEA

Resolution adopted this 30th day of June, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-06-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase three (3) sets of turnout gear; and

WHEREAS, the cost of the three (3) sets of turnout gear will be approximately \$7,769.10 from Fire Safety Services; and

WHEREAS, the source of the funds to purchase the turnout gear will be the 2192 Fire Fund (2192-220-599-0020 Other – Expenses Turn Out Gear); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of turnout.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 30th day of June, 2020

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-06-16
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY RANGES FOR
FULL TIME AND PART TIME EMS/FIRE PERSONNEL**

WHEREAS, Chief Jameson and Assistant Chief Elleman presented to the Board of Trustees of Turtlecreek Township a proposal for pay ranges for all Full Time and Part Time EMS/Fire personnel; and

WHEREAS, the Board of Trustees of Turtlecreek Township reviewed the pay ranges for Full Time and Part Time EMS/Fire personnel which includes the following;

Captain	\$25.00 - \$27.00
Lieutenant	\$24.25 - \$25.00
Full Time Paramedic	\$17.00 - \$24.00
Full Time Intermediate	\$16.00 - \$23.00
Part Time EMS Paramedic	\$14.00 - \$21.00
Part Time EMS Intermediate	\$13.00 - \$20.00
Part Time EMS Basic	\$12.50 - \$19.50
Part Time Paramedic/FF2	\$19.00 - \$21.00
Part Time Paramedic/FF1	\$18.50 - \$20.00
Part Time Intermediate/FF2	\$18.00 - \$19.50
Part Time Intermediate/FF1	\$17.50 - \$19.00
Part Time Basic/FF2	\$17.00 - \$18.50
Part Time Basic/FF1	\$16.50 - \$18.00; and

WHEREAS, the Board of Trustees of Turtlecreek Township have approved the proposed pay ranges for all Full Time and Part Time EMS/Fire personnel;

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the pay ranges effective July 18, 2020.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. VanDeGrift “YEA”
Mr. Sams “YEA”

Resolution adopted this 30th day of June, 2020.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

_____ Attest:

_____ Chief Fiscal Officer

END OF MINUTES.